

Minutes of Chedgrave Parish Council Meeting held Thursday 1 March 2018

Present: Chairman J Bircham, Cllrs, F Husband, J Lurkins, C Gould & E Guymer.

1.	Apologies – CCllr Stone, DCllr Lerner, Cllr Wood
2.	Minutes of meeting held on 1 February 2018 approved and signed. Proposed JL, seconded EG
3.	Matters arising - No matters arising.
4.	Declarations of interest – JB item 11, FH item 19, CG item 19, EG item 10.
5.	To adjourn the meeting to allow public participation. There were 4 members of the public (MoP) present. <ul style="list-style-type: none"> - 1 MoP queried the movement of trees in association with the lychgate project. JB explained. - Another MoP stated he was from LDBA and advised that the phone mast at George Lane had been approved to be sited close to the Junior School. - As part of the general discussion, Cllr Gould advised that progress was likely on improving the Wherryman’s Way. - Cllr Bircham queried the views of MoPs re streetlighting. 2 MoPs said they would like to see the light on The Rise retained as there is a lot of foot and vehicle traffic there and only one light.
6.	Reports: Councillors’ reports: Cllr Gould – Reported that the Church Plain toilets will be closing at the end of March however there are early stage discussions underway regarding development of the site which may include a public toilet in future. He also reported that it is hopeful that the football club will now be staying at the Jubilee Hall. Cllr Bircham – Advised cllrs of the PFC meeting where the budget was agreed. JB was also advised of plans to regenerate the skate park and surrounding area. She advised that she has put together details for obtaining quotes for work to the church driveway and the Pits seating/barriers.
7.	Clerk’s Report – matters arising – Clerk to: <ul style="list-style-type: none"> • Contact DCllr Lerner re possible funding for Pits seating/fence • Book Brian Clarke room for next Grebe Drive play area meeting – 19th April, 7-8.30pm. • Register with SNC litter pick scheme ideally to coincide with the Easter Egg Hunt weekend. • Invite NARS to attend the Easter Egg Hunt as an awareness raising event. • Contact three tree surgeons re quotes for inspection of Jubilee Oak, Pits play area and Grebe Drive play area trees in the absence of a tree warden.
8.	To discuss co-opting two parish councillors to fill the current vacancies It was agreed to keep advertising.
9.	To discuss the Parish Plan K W-S has made the changes and will insert affected pages into booklets if cllrs return their copies to her. K W-S has been in touch with Roberts printers re quote and likely artwork costs and is awaiting a reply. The decision regarding statistics will be made at the special meeting to discuss, set for 15 th March, 7.30-9pm, BC rooms. Cllrs to return copies of booklets to K W-S, Clerk to book BC room.

10.	To discuss the regeneration Grebe Drive play area: JL circulated a draft mock up of the layout discussed at the Working Group meeting and gave a description of plans. JL reported that advice he has received is that poured hot rubber is the best surface. JL suggested offering the public the opportunity of sponsoring memorial seats. CG queried whether this would go to public consultation, JB advised yes. CG commented that the current plan uses up a good deal of the existing green space. Next Working Group meeting - 22 nd Feb, 7-8.30pm, BC room. FH to email questionnaire to JB to see if it can be printed on A1 paper for use at the Easter Egg hunt.
11.	To discuss the Lych Gate Memorial project: JB reported that progress is on-going. She has received timber plans. JB to speak to Nick Hindle ref concerns about corner posts.
12.	To nominate a person or persons to take responsibility for the Lychgate Dedication Ceremony: CG provisionally said he would take this further. JB provided details from M Hubbard's folder. CG to contact Bev Heron at NCC for advice. JL suggested it could be combined with a village "picnic style" event, details to be developed.
13.	To set dates and times for the Annual Parish Meeting, The Annual Meeting of the Parish Council and a Special Meeting to agree the content and production of the Parish Plan and tenders for works at The Pits: <ul style="list-style-type: none"> - Annual Parish Meeting – 5th April 7pm - Annual Meeting of the Parish Council – 3rd May 7pm - Special Meeting – 15th March, 7.30pm, BC room. Clerk to book room.
14.	To discuss the provision of streetlighting in Chedgrave Cllrs discussed the option of an open meeting with SNC and the public at the Brian Clarke rooms. Clerk to ask Bob Wade about his availability. If it is not possible to hold the meeting until after 16 th March, is he willing to grant an extension to the consultation? Cllrs agreed the need to retain some lights on safety grounds, yet there may be some duplicate lights which could be removed with minimal impact e.g. where there are lights on either side of the road. Clerk to work out the precept increase on a per light basis.
15.	To discuss the quotes for window cleaning and grass cutting and decide on contractors. Cllrs discussed the quotes and unanimously agreed on the following contractors on grounds of value for money and competitiveness. Window Cleaning – KJ Williams. Proposed CG, Seconded JL Grass Cutting – Loddon Garden & DIY (Andrew Carver). Proposed JB, Seconded JL. Clerk to advise all who submitted bids.
16.	To discuss matters arising from the HRAA allotment AGM and to agree a date for an inspection: Cllrs discussed the matters and agreed: <ul style="list-style-type: none"> - Weed membrane - the PC would not pay for weed membrane and woodchips around the internal perimeter as this would end up looking scruffy and this area should be maintained as per leases. - Entrance gate – the PC will not pay for replacement materials as they have already done so. - Community Payback Arisings – the PC agreed to this and will look at what is needed when they carry out their inspection. - Insurance – the PC has public liability insurance which covers the site and also lists the sheds and pump in the insurance schedule all other items including equipment and items kept in sheds are not insured by the PC. - Shed staining – the PC will pay for "Creocoat" stain and brushes if the allotment holders carry out the work. - Date for inspection – Sunday 22nd April, meet 10am allotments. This visit to

	<p>be combined with a visit to Common Loke to check grazing and the Common.</p> <p>Clerk to update HRAA and find out how many brushes are needed.</p>														
17.	<p>To decide whether to hold Picnic in the Pits or any other events this year: Cllrs agreed to hold an event to coincide with the Lychgate Dedication Ceremony on 29th September 2018. It was agreed not to hold Picnic in the Pits in its current form/date.</p>														
18.	<p>To discuss and agree a response to the Greater Norwich Development Plan Consultation: there are 3 areas of land in Chedgrave covered in the plan: land off Langley Rd, land bordering Hardley Rd and Pits Lane and land on the west side of Norwich Rd. Cllrs referred to feedback from residents during the Parish Plan consultation which is broadly in favour of small scale development as long as:</p> <ul style="list-style-type: none"> - Houses are not all together - There are mixed types of property - There is mixed tenure for rental - There is mixed ownership - Housing density is as per the village at the moment. <p>Parishioners showed some interest in retail development. Clerk to draft response and send to JB for approval prior to submitting.</p>														
19.	<p>To consider planning applications – BA/2018/0052/FUL – cllrs support. Clerk to respond accordingly. 2018/0314 – already approved. Cllrs queried the timescales on this. Clerk to check with Planning.</p>														
20.	<p>Planning decisions 2017/2827 – 8 Hillside – Approval with conditions.</p>														
21.	<table border="1"> <tr> <td colspan="2">To approve payments as detailed below</td> </tr> <tr> <td>Clerk's salary and expenses (inc. phone allowance, stationery, stamps)</td> <td style="text-align: right;">£282.87</td> </tr> <tr> <td>Loddon PC for Data Protection Training</td> <td style="text-align: right;">£76.92</td> </tr> <tr> <td>See the Difference for Bus Shelter cleaning</td> <td style="text-align: right;">£13.20</td> </tr> <tr> <td>Ben Sutton (Timber) Ltd (lychgate oak)</td> <td style="text-align: right;">£2738.44</td> </tr> <tr> <td>Ladywell Accountancy Services (PAYE)</td> <td style="text-align: right;">£42.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£3153.43</td> </tr> </table> <p>Receipts: Grazing £80.00 Lyles Heath Cotts sub (UK Power Networks) £24.45 Total: £104.45 Proposed: JB, Seconded EG.</p>	To approve payments as detailed below		Clerk's salary and expenses (inc. phone allowance, stationery, stamps)	£282.87	Loddon PC for Data Protection Training	£76.92	See the Difference for Bus Shelter cleaning	£13.20	Ben Sutton (Timber) Ltd (lychgate oak)	£2738.44	Ladywell Accountancy Services (PAYE)	£42.00	Total	£3153.43
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22.	<p>To receive items for next agenda – Data protection, Loddon Skate Park, Donation Requests.</p>														

There being no further business, the meeting closed at 9.30pm.

Signed:

Dated: