

Minutes of Chedgrave Parish Council Meeting held Thursday 5 July 2018

Present: Chairman J Bircham, Cllrs, J Lurkins, B Maxted, C Frosdick, C Gould, E Guymer, D Johnson, F Husband, R Wood

NB. Chairman altered the running order of agenda items to accommodate visitors.

Items are given in the order they occurred but with their original agenda position given in brackets () below.

1.	Apologies – DCllr J Lerner
2.	Minutes of meeting held on 7 June 2018 approved and signed: Proposed EG, 2 nd RW
3.	Matters arising - No matters arising.
4.	Declarations of interest – JB items 16, 17, 19; CG item 20
5.	To Elect a Vice Chairman Cllr Colin Gould was proposed by FH, 2 nd JL. All in favour.
6.	To adjourn the meeting to allow public participation. There were 3 members of the public (MOP) present, no comments.
7.	<p>Reports:</p> <p>Councillors’ reports:</p> <p>BM – has attended the first of the BA local plan hearings which have been productive so far and BM suggested producing written report at the end of the hearings so Cllrs can have an overview. The topic covered so far has been ‘boat people’ and on 17th July the discussion will be on the provision of residential moorings in Loddon and Chedgrave. BM outlined an informal discussion he has had with local affected parties re the pros and cons of live-aboard provision and the issues relating to taxation of the different types of dwellings/moorings. BM asked for the views of Cllrs. CG feels that live-aboards should be contained in a specific basin. FH queried whether the southern broads are likely to be disproportionately required to allow live-aboards and also queried the general management of residential moorings e.g. the look of boats and behaviour of live-aboard population: the moorings need to be legitimate and well-managed.</p> <p>JL – attended the Jubilee Hall Committee meeting on 4th July. Finances are now viable but only 3 people attended the committee meeting. There are plans to put the management of the bar up for tender – this to be advertised in the local press. AGM is set for 1st August. JL believes the accounts have been done. CG advised that the football club has signed their contract but had no confirmation on payment of fees. General comment was that the user groups should have representatives on the committee but this model is no longer working.</p> <p>DJ – has been chasing NCC for information on next steps and timescales for Wherryman’s Way improvements. CG provided additional feedback that the authorities are waiting for the dredging work to settle to see how it affects river flow. Also, a hydrological survey is to be done. Another survey trip is planned shortly. DJ raised the possibility of CPC supporting the Seagull Theatre Company in some way. JB suggested putting them in touch with the Jubilee Hall/Methodist Church as possible venues. DJ queried whether the PC should get more involved in the planning consultation for GNLP and wondered whether CPC should liaise with Loddon PC but the consensus was that CPC should only deal with Chedgrave matters. DJ has attended a couple of recent seminars and will circulate notes if required.</p> <p>FH – now has “top 10” list of play equipment for Clerk to progress with layouts from suppliers.</p> <p>RW – Commented that the Langley Rd path remains overgrown. Also, the path from Beauchamp Rd to Proctor Close needs weeding. Clerk to raise with Highways Rangers. RW also raised the ragwort problem on the Big Back Lane field. Clerk to request permission from Dennis Tabor for CPC to cut this down. If yes, Clerk to</p>

	proceed with Loddon DIY who have quoted for this in the past. There is also ragwort on land owned by Chedgrave Manor – Clerk to contact the owners and ask them to treat.
8.	To discuss any items arising from the Clerk’s report and receive updates <ul style="list-style-type: none"> • Clerk to contact Matthew Hutton re mowing the Langley Rd footpath as Highways are no longer taking responsibility for this. • Clerk to contact Environmental Health re fly tipping/littering of human waste as reported by resident.
9.	To appoint a Tree Warden Verna Salter was present at the meeting. She has located the trees on the tree survey and will register with South Norfolk Tree Warden Network and make contact with Loddon Tree Warden. All were in favour of appointing Verna Salter.
10. (19)	To discuss the Lychgate War Memorial <ol style="list-style-type: none"> 1. Dedication Event – CPC will provide all refreshments if the church will host which they have kindly agreed to do. Clerk to contact church to confirm. DJ suggested producing an Order of Service type leaflet and possible leaflet drop to advise residents of the ceremony. DJ happy to draft but needs information. Clerk to send DJ basic information. Approx 500 leaflets would be needed for leaflet drop. 2. Discharge of Planning Condition – JB advised that the materials have been verbally cleared but JB needs further information from the archaeologist in order that both materials and archaeology can be discharged at the same time. An extension has been granted until 24th July due to individuals being on holiday. 3. Electric Duct Work (cable from church to gate for lighting) – JB advised this must be supervised by an archaeologist as the route goes through churchyard. This can be done after the dedication ceremony so is not a dependency but regardless of timings there will be additional cost. Agreement to additional expenditure was proposed by CG, 2nd RW. <p>JB advised that she has sourced flint blocks which will speed up the build somewhat.</p>
11. (10)	To consider setting up an Emergency Committee & appoint Councillors to steer the Committee FH volunteered to lead the Committee with EG and CF participating. The general idea is to gain an understanding of what assistance local people can offer in and how this can be co-ordinated in case of an emergency.
12. (11)	To consider CPC taking on management responsibility of the Brian Clark Rooms <ul style="list-style-type: none"> • It was agreed to set up a working group initially comprising members of CPC + clerk with the possibility of others joining at a later stage. DJ volunteered to steer the group which will also comprise CG, EG and clerk. Unanimously agreed. • Setting up a separate bank account – clerk to contact Barclays to see what is required.
13. (12)	To consider hosting a ‘flag hoisting’ ceremony on Merchant Navy Day on 3rd September Unanimously rejected.
14. (13)	To consider any further action necessary in respect of the residents of Vale Cottages regarding the bin store and fence erected at The Pits JB suggested a letter thanking residents for making a good start and taking action to remove fence but to request that the bins and slabs are removed, soil replaced and made good. Clerk to action.
15. (14)	To discuss the 2018 RoSPA Report re Grebe Drive and The Pits play equipment and to agree action to be taken in order to remedy identified defects <ul style="list-style-type: none"> • Pits – CF to discuss a quote with KJ Williams. • Grebe Drive – all equipment here is earmarked for replacement but CF to have a further check for any immediate dangers. Clerk to contact Saffron regarding the removal of the cropped lighting bollard.
16. (15)	To discuss the progress of the Grebe Drive Play Area regeneration project and set a date for the next meeting of the working party FH has compiled the “Top 10” list of

	required items. Clerk to contact companies for sample layouts based on these items with a view to further discussion at the September CPC meeting at which point we can agree a date for the next Working Group.																						
17. (16)	To discuss progress with registering The Pits, The Common and White Horse Plain with the Land Registry JB explained by way of background the historical use of common land to generate rent which was used to purchase fuel for the needy. It was agreed to proceed with registration of The Pits and WHP and deal with The Common as a later project. Clerk to obtain OS maps from JB.																						
18. (19)	To discuss Community Payback maintenance work in The Pits 4-6 July and the purchase of materials JB advised that the team is all up and running, painting play equipment. JB had purchased materials. JL suggested that the team could cut the verge along Langley Rd and JB to raise with Paul Tong.																						
19. (20)	To agree action to be taken following the recent tree survey in order to remedy identified issues C/f to August meeting – still awaiting quotes.																						
20.	To consider planning applications 2018/1256 – Cllrs agreed to object to this application on the following grounds: “The property is outside the development boundary, in a conservation area and at risk of flooding. In addition, the dwelling is too large for the situation and the layout of the house results in loss of amenity to neighbouring properties due to loss of privacy” Clerk to action. 2018/1369 – No comments or objections.																						
21.	Planning decisions None received.																						
22.	To approve payments as detailed below Clerk advised of an error in the payments list on the Agenda – AJW Hunt should have read £46.40 giving a total of £1873.35. This is corrected below. <table border="1" data-bbox="268 1115 1043 1568"> <tr> <td>Clerk Salary (inc. phone, postage)</td> <td>£274.86</td> </tr> <tr> <td>Barclays re overdraft interest</td> <td>£3.25</td> </tr> <tr> <td>J Lurkins re posts for Pits</td> <td>£147.96</td> </tr> <tr> <td>Clerk re Royal British Legion wreath</td> <td>£50.00</td> </tr> <tr> <td>Loddon Garden & DIY re grass cutting</td> <td>£619.28</td> </tr> <tr> <td>AT Coombes re tree survey</td> <td>£390.00</td> </tr> <tr> <td>KJ Williams re bus shelter windows (6 months)</td> <td>£36.00</td> </tr> <tr> <td>KJ Williams re repairs to Pits equipment</td> <td>£125.00</td> </tr> <tr> <td>AJW Hunt re walnut tree balance</td> <td>£46.40</td> </tr> <tr> <td>RoSPA Play Safety re inspections</td> <td>£180.60</td> </tr> <tr> <td>Total</td> <td>£1,873.35</td> </tr> </table> <p>Receipts: SNC re Litter Pick event £220 J Bircham re Walnut Tree expense claim £20 Grazing £80 Premium Account Interest £35.98 Total: £355.98 Approved JB, 2nd CG.</p>	Clerk Salary (inc. phone, postage)	£274.86	Barclays re overdraft interest	£3.25	J Lurkins re posts for Pits	£147.96	Clerk re Royal British Legion wreath	£50.00	Loddon Garden & DIY re grass cutting	£619.28	AT Coombes re tree survey	£390.00	KJ Williams re bus shelter windows (6 months)	£36.00	KJ Williams re repairs to Pits equipment	£125.00	AJW Hunt re walnut tree balance	£46.40	RoSPA Play Safety re inspections	£180.60	Total	£1,873.35
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21.	To receive items for next agenda																						

There being no further business, the meeting closed at 10.00pm.

Signed:

Dated: