

**Minutes of Chedgrave Parish Council Meeting held Thursday
2nd August 2018**

Present: Chairman J Bircham, Vice Chairman C Gould, Cllrs, J Lurkins, B Maxted, E Guymer, D Johnson, F Husband, R Wood

NB. Chairman altered the running order of agenda items to accommodate visitors.

Items are given in the order they occurred but with their original agenda position given in brackets () below.

1.	Apologies – DCllr J Lerner, Cllr C Frosdick
2.	Minutes of meeting held on 5 July 2018 approved and signed: Proposed RW, 2 nd CG
3.	Matters arising - No matters arising.
4.	Declarations of interest – CG: 18; JB items 16, 17, 20; DJ item 18; FH: item 18
5.	<p>To adjourn the meeting to allow public participation. There were 9 members of the public (MOP) present. MOP1 – Commenting on item 18 (Pits Lane Planning) – wished to voice his objection on various grounds. Highways – traffic survey had been carried out for a very short time and showed some speeding. Also, ongoing damage to the bank. Also objects to proposed Scots Pine trees which he feels are too large. Objects to Plot 1 which will cause overshadowing and loss of light. It was stated that SNC say the 5Y development plan is under-supplied but argued that there are more sites still to be approved under the GNLP. Feels that the development does not sustain the conservation area. MOP 2 – Pointed out that access to the site is through a conservation area. MOP1 – Feels layout of the development is poor with social plots and private plots being too close together and sharing a driveway. Feels parking will become a problem as he doubts garages will be used. Does not like the hipped-style of properties as he feels these are too large. Also commented that newts and slow-worms have been seen emerging from the site. MOP2 – As local residents they are hoping for the backing of the PC in objecting to the development. JB queried how many MOPS were attending in relation to the planning matter (5) of whom 4 live in the vicinity. MOP3 – Concerned about the use of the conservation area as an access. Also, thinks it looks like a fence will be sited directly on the boundary with the conservation area whereas she thinks all fencing should be outside the conservation area. Also commented on the volume of traffic and lack of passing places. MOP2 – Reiterated lack of passing places. MOP3 – Feels traffic survey was placed too far down the lane to capture all traffic data on the road. MOP1 – Commented that large bin lorries can only reverse down the road which causes damage to the verge and that it would be the same for large delivery and construction vehicles. MOP4 – Does not object in principle to development on the land but does not agree with access via Pits Lane and feels that some of the information in the planning application documents is misleading to people not familiar with the area. MOP5 – Vello (on behalf of applicant) – commented that they are only obliged to provide 1 affordable home but they are providing 2. MOP6 – Commented that there may be a well on the land. JB responded that if so, it would be found and dealt with during construction.</p>
6.(18)	<p>To consider planning applications 2018/1553: Cllrs queried the levels of the plots. JL stated that he had no objection to building per se but feels the access on Pits Lane is unsuitable. Also feels there is scope for a future planning application below Plot 4. Feels that an entrance on Hardley Rd could solve many problems. RW has no objection to building but feels that traffic is an issue. DJ feels that this is an over-development of the site and access is of concern. Not sure that the proposed style of property fits in with the rest of Chedgrave/conservation</p>

	<p>area. Queried drainage – JB responded that foul sewage points in place. CG queried the nature of the permission sought – Vello responded “outline” – this essentially confirms the no. of dwellings and access. This means there is further scope to object although application does not fix the number of dwellings on the site. JB commented that under national policy framework there is under-supply of houses therefore planners could be compelled to utilise sites such as this. FH commented that building is inevitable but feels the plot is more suited to 2-3 homes. Also feels that more needs to be done to improve infrastructure e.g. Dr, Dentist, roads etc. Feels the proposed site is not well thought out. BM disagreed and feels that at this stage (outline) the PC should not expect a full and complete plan and feels that the no. of houses seems reasonable rather than hundreds of houses on a large field. Feels there is scope to widen/apply a footpath on Hardley Rd. JB commented that the plan is essentially in keeping with feedback on the Parish Plan i.e. for smaller developments. Cllrs voted on the response to SNC:</p> <ul style="list-style-type: none"> - Outright objection: 3 - Outright support: 0 - Support with Reservations: 4 - Object with Reservations 0 <p>(CG abstained)</p> <p>Clerk to respond to SNC as follows:</p> <p>A - We have no views or comments about this application NO</p> <p>B - We consider the application should be [Approved] for the following reasons :-</p> <p>If permission is granted, we suggest the following conditions of approval should be considered :-</p> <ul style="list-style-type: none"> - Highways issues should be taken into account: there should be no access from Pits Lane and speed limits applied - No. of properties on the site needs to be limited - Sympathetic design is required with single storey dwellings only - Affordable homes are required
7. (17)	<p>To discuss the Lychgate War Memorial</p> <p>Dedication Event: CG advised that Tony Tomkinson will attend. Clerk to forward invitation email text to CG to enable him to invite the Lord Lieutenant for Norfolk. DJ circulated draft flyer for comment and some changes were made. DJ will circulate this to Rev’d David Owen. It was agreed that the flyer could potentially be circulated with the Parish Plan.</p> <p>Discharge of Planning Conditions: This now hinges on the archaeological report. An extension has been granted until 24th August but this is not likely to be a problem. Building matters in hand – carving, stone and brickwork.</p> <p>To agree whether to hold a Remembrance Day event on 11th November (PM): It was agreed not. Usual church service only.</p>
8. (6)	<p>Reports:</p> <p>Councillors’ reports: No reports received from CCllr or DCllr. Clerk to make contact requesting a brief update and to advise of lychgate dedication on 30th Sept.</p> <p>CG: Received an email from SNC advertising “My Account” new online system. Residents need to sign up to SNC website to access information re Council Tax, bin collections etc.</p> <p>JL: Jubilee Hall AGM was well attended with lively discussion, mainly re changes to management of the bar, on-going. Nobody was prepared to stand as trustees and another trustee stood down as well as the Chair standing down. Currently there are only 3 trustees. JL commented that he is not sure whether this will be acceptable to Charities Commission. Commented that if it cannot be properly managed it will revert to the Parish Council. General view is that the Jubilee Hall is not fulfilling its potential. Bar proposal going out to tender. Also added (in absence of C Frosdick): repair works to Pits being quoted for. It was agreed that if this is less than £300, Clerk may authorise,</p>

	<p>keeping cllrs informed. Matting under large swing remains uneven and it was agreed not to put steps or similar up the side of the slide as this was felt to be more dangerous than the existing slope.</p> <p>DJ: Noted that the bus shelters are rather dusty and in Beccles direction lacks a timetable. Clerk to ask Highways Rangers to clean and contact First Buses advising that the PC would allow a timetable. DJ queried whether there is a Neighbourhood Watch scheme. JB advised that there is and the Police send them the same information as is sent to Cllrs. DJ commented that he would like to see a more regular meeting with Police e.g. quarterly.</p> <p>FH: Will schedule Emergency Committee Meeting for 3rd week in September and commented that we should take account of very hot weather as well as very cold.</p> <p>BM: BA hearings postponed until September so will not report until October. Commented that Chedgrave may lose its milk delivery round.</p> <p>RW: Congratulated Mr Hutton for re-opening Langley Rd path. Commented on overgrown hedges on Norwich Rd causing traffic problems. Clerk to raise with Highways: outbound – Chedgrave Manor to “Field View”; inbound – between Baynard House and Big Back Lane and from Rectory Lane to the first houses. This is forcing large vehicles to move to the middle of the carriageway.</p> <p>FH: Commented that a boat sank on the River Chet due to collapse of part of “sunken key heading”. FH feels that BA are not taking this seriously (their response was that signage was in place). FH feels it may affect other boatyards sending their boats to Chedgrave/Loddon which could affect commerce. This hazard is situated beyond Hardley Flood but before the water pump heading away from Chedgrave. FH would like a letter to go to BA requesting action. Clerk to draft, cc Langley with Hardley PC.</p>
9 (7).	<p>To discuss any items arising from the Clerk’s report and receive updates</p> <ul style="list-style-type: none"> • Clerk to respond to loose dogs complainant – Police matter, not within PC remit.
10. (8).	<p>To agree the Parish Council’s response to the Consultation: Norfolk Minerals and Waste Local Plan Review: Initial Consultation & Statement of Community Involvement consultation.</p> <p>DJ summarised his report. DJ proposed and objection to Paragraph 12, 2nd CG. Clerk to respond accordingly and select the alternative “12A”</p>
11. (9)	<p>To discuss next steps regarding the registration of Loddon & Chedgrave Playing Field in the names of both Chedgrave Parish Council and Loddon Parish Council</p> <p>Clerk to contact LPC to progress.</p>
12. (10)	<p>To agree action to be taken following the recent tree survey in order to remedy identified issues and agree how to split costs for Grebe Drive trees</p> <p>JL proposed Norse carry out the works on the basis of cost, JB 2nd.</p> <p>Clerk to confirm price before allocating work to Norse.</p>
13. (11)	<p>To agree a list of requested tasks for the Highways Rangers team</p> <ul style="list-style-type: none"> - Clean bus shelters - Cut hedges on Norwich Rd. - Trim verges on Pits Lane - Strim footpaths around church and Church Close/Langley Rd footpath - Clear out road gulleys - Clear drain by post box at Langley Rd/Norwich Rd junction. <p>Clerk to submit requests</p>
14. (12)	<p>To agree who should attend LCPAS training courses</p> <p>“Rights of Ways and Byways” – FH</p> <p>“Village Greens and Common Lands” – JB</p> <p>Clerk to book.</p>

15. (13)	To discuss the “switch and save” solar panels scheme and agree any action Broad agreement that this is not something that the PC could co-ordinate.												
16. (14)	To receive and update from the Brian Clarke Meeting Room Working Group DJ gave a brief update on the meeting. Stated that the group would develop a marketing plan. Clerk commented on a couple of hiring queries and Clerk is to respond to accordingly to Saffron re rates/arrears query.												
17. (15)	To consider any further action necessary in respect of residents of Vale Cottages regarding the bin store at the Pits No further action at this stage.												
18. (16)	To discuss progress with registering The Pits, The Common and White Horse Plain with the Land Registry: Pits and WHP are in progress. The Common is currently on hold but needs doing. JB queried whether we should use Spire for the Common. DJ commented on another solicitor. Clerk to ask Spire to re-quote for Common only and request quote from firm suggested by DJ.												
19.	Planning decisions: None received.												
20.	<p>To approve payments as detailed below</p> <table border="1"> <tr> <td>Clerk Salary (inc. phone, mileage, printer ink & paper)</td> <td>£388.10</td> </tr> <tr> <td>Loddon Garden & DIY (grass cutting)</td> <td>£576.00</td> </tr> <tr> <td>G&J Bircham Ltd (Pits improvements works & Community Payback materials)</td> <td>£231.66</td> </tr> <tr> <td>Broadland Archaeology Ltd (lychgate monitoring)</td> <td>£715.00</td> </tr> <tr> <td>Norfolk PTS (Clerk CiLCA training)</td> <td>£250.00</td> </tr> <tr> <td>Total</td> <td>£2,160.76</td> </tr> </table> <p>Receipts: Grazing £80.00 Total: £80.00</p> <p>Proposed JL, 2nd BM. Clerk to hold archaeology payment until planning conditions have been discharged.</p>	Clerk Salary (inc. phone, mileage, printer ink & paper)	£388.10	Loddon Garden & DIY (grass cutting)	£576.00	G&J Bircham Ltd (Pits improvements works & Community Payback materials)	£231.66	Broadland Archaeology Ltd (lychgate monitoring)	£715.00	Norfolk PTS (Clerk CiLCA training)	£250.00	Total	£2,160.76
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21.	To receive items for next agenda: Joint funded highways projects, Grebe Drive play area, insurance, Brian Clarke room, consultation re open spaces.												

There being no further business, the meeting closed at 9.55pm.

Signed:

Dated: