

## Minutes of Chedgrave Parish Council Meeting held Thursday 6 September 2018

Present: Chairman J Bircham, Vice Chairman C Gould, Cllrs, J Lurkins, B Maxted,  
D Johnson, F Husband, R Wood, C Frosdick

1.	<b>Apologies</b> – CClr B Stone, Cllr E Guymer
2.	<b>Minutes of meeting held on 2 August 2018 approved and signed:</b> Proposed BM, 2 <sup>nd</sup> DJ
3.	<b>Matters arising</b> - No matters arising.
4.	<b>Declarations of interest</b> – RW: item 14, CG: item 18, JB: items 15, 16, 18
5.	<p><b>To adjourn the meeting to allow public participation.</b> There were 4 members of the public (MOP) present. <b>MOP1</b> – Attending to discuss the lychgate war memorial: raised a query that it was normal British Legion practice to invite all local members of RBL to attend events such as the dedication ceremony planned for Chedgrave and checked whether it was acceptable to do so in this instance. CPC unanimously confirmed yes. Also provided a list of all service personnel from Chedgrave who served in WW1. This will be added to the time capsule and also posted on CPC website. MOP1 is also compiling a roll of honour for Chedgrave/Loddon and will be seeking funding to produce a book possibly one for each church in the area as well as Loddon library and NCC archives. CG advised that the District Councillor may have funds available for this.</p>
6.	<p><b>Reports:</b> <b>Councillors’ reports:</b> No reports received from CClr or DCllr. <b>CG:</b> Advised cllrs of nomination of new district councillors – Kay Billig and Christopher Kemp, both to be confirmed. Gave an update re Church Plain, Loddon, WCs: SNC is in discussion with a Norwich company regarding the possibility of converting the building into a café which would also incorporate a unisex/disabled WC. This is still at the speculative stage and not confirmed. <b>DJ:</b> Confirmed that there is now a timetable in the Beccles bound bus shelter. <b>CF:</b> Advised that one of the windows in the Beccles bound bus shelter has been broken, must have happened sometime after Tuesday 4<sup>th</sup> September. <b>Clerk to get quotes for repair with Perspex and report to Police.</b> Also noted that the bench opposite the White Horse has been vandalised and partially lifted which has exposed metal fixing stakes. <b>CF to arrange removal of bench and fixings with K Williams.</b> CF suggested placing another bench near the church with his father’s plaque (TBD). Raised the matter of the exposed man-hole cover in the Pits which sits proud of the ground and could be a hazard. <b>Clerk to report to Anglian Water to see if they can fix it.</b> The monkey bars in the Pits are to be repaired – <b>CF to ask K Williams to proceed.</b> There was a brief discussion later re the possibility of installing BBQ points in the Pits as per Pyes Mill – TBD. <b>JL:</b> Expressed the view that the recent RoSPA inspection of play equipment was inadequate in light of the recent discovery of rotten wood on the monkey bars as the wood must have been rotten before the report was written. <b>Clerk to email RoSPA and express CPC’s dismay at the level of inspection.</b> JL confirmed that he has the lychgate roof cladding wood but it needs transporting to site. Reported that Jubilee Hall is continuing with current management until end September. Tenders for a replacement manager to be submitted by 17<sup>th</sup> September. This will be for a “licence to occupy” rather than a lease which means hours of operation can be specified. JL also proposed that an official secretary be re-instated and reported that this had been approved. <b>FH:</b> Reported back on the Rights of Way course she had attended and offered to complete the definitive maps for Chedgrave – she will compile it and then distribute to cllrs for comments. She commented on the state of Wherryman’s Way and the boat moored illegally, various cllrs reported contact they have had with NCC and BA on these matters and will continue to do so. Would like to schedule a “Winter Ready” meeting,</p>

	<p>Thursday 18<sup>th</sup> October to include FH, CG, EG, CF and Clerk. <b>Clerk to email details and venue.</b></p> <p><b>BM:</b> BA hearing to take place 7<sup>th</sup> September, BM attending. FH reiterated that Chedgrave/Loddon should not be allocated the majority of residential moorings. BM had posted CPC BA letter onto internet forum – as a result, John Packman replied and the matter has been escalated and the pilings are to be removed. There may be a short river closure in October on safety grounds. BM felt we should not object to the timings in case the work is postponed.</p> <p><b>JB:</b> Reported that Norse had carried out tree work 4<sup>th</sup>/5<sup>th</sup> September. JB attended Village Greens training course. Commented on the defunct phone box on Langley Rd. <b>Clerk to contact BT re removal.</b> Reported that a dog was taken ill after it may have eaten something intoxicating while being walked around Pyes Mill area and advised people to beware</p>
7.	<p><b>To discuss any items arising from the Clerk’s report and receive updates</b></p> <ul style="list-style-type: none"> <li>• <b>No matters arising.</b></li> </ul>
8.	<p><b>To discuss and agree proposals for joint CPC/NCC Highways improvements</b></p> <p>JB reported that there are very limited funds available for projects. JB proposed “SLOW” markings on the three entrances to the village – Norwich Rd, Hardley Rd and Langley Rd. CG commented that this would have an on-cost associated. CF proposed another SAM2 sign. <b>Clerk to get a quotes from NCC Highways and SAM2 suppliers.</b> Clerk commented that CCllr B Stone may have funding available – <b>Clerk to check whether these would be eligible projects.</b></p>
9.	<p><b>To discuss SNC footway lighting proposal and agree next steps</b></p> <p>CG queried whether Hillside SNC or NCC Highways – <b>clerk to check and confirm.</b> It was unanimously agreed to proceed to the next stage. <b>Clerk to contact Bob Wade accordingly.</b></p>
10.	<p><b>To review insurance quotations and agree which provider to use</b></p> <p>Clerk outlined the two proposals received. It was unanimously agreed to continue with Zurich but to adopt a 3-year policy on the basis of cost. <b>Clerk was authorised to proceed but to try and negotiate a better price if possible.</b> An interim cheque may be needed, this was agreed.</p>
11.	<p><b>To discuss the progress of the Grebe Drive Play Area regeneration project and set a date for the next meeting of the Working Group.</b></p> <p>Next Working Group meeting set for 10<sup>th</sup> Sept, BC rooms, 7.30-8.30pm. <b>Clerk to book room and confirm.</b></p>
12.	<p><b>To discuss the progress of CPC taking on management of BC rooms and set date for next Working Group</b></p> <p>Agreed to arrange the next meeting with Saffron to cover the agreement and running matters. <b>Clerk to liaise with Saffron/cllrs and arrange meeting.</b> Working group to meet 30 mins prior.</p>
13.	<p><b>To agree to progress with the joint registration of Loddon and Chedgrave Playing Field with LPC</b></p> <p>Unanimously agreed to proceed. <b>Clerk to progress accordingly.</b></p>
14.	<p><b>To agree whether to continue posting SAM2 data on the website</b></p> <p>It was agreed to remove this. <b>Clerk to raise request with Derrick Johnson.</b></p>
15.	<p><b>To discuss progress with registering The Pits, The Common and White Horse Plain with the Land Registry</b></p> <p>The matter of the NCC Highways owned land in front of Pits cottages was raised in terms of it being registered with Land Registry. <b>Clerk to query with NCC Highways. Clerk to progress subscription to LCPAS. Clerk gave a brief update on progress on WHP/Pits.</b> Statements of Truth will be required from long standing members of CPC and wider community. It was agreed that JB, CG, CF, JL and Clerk would provide a</p>

	statement. It was agreed to contact Jack Barwick to ask if he would also be willing to provide a statement in support of the applications. <b>Clerk to progress. JB to check records to find out what supporting material CPC has and Clerk to check with NCC archives.</b>																
16.	<p><b>To discuss the lychgate war memorial:</b></p> <ul style="list-style-type: none"> <li>- <b>Dedication event, flyer and logistics</b> – DJ distributed the draft flyer and it was agreed that it would be printed by Roberts &amp; Son at a cost of £30. This will be distributed by hand. <b>DJ to proceed with printing.</b></li> <li>- <b>Build progress</b> – JB reported that another planning condition had to be discharged (‘sample panel’) at a cost of £58.00 and that this has been unofficially agreed with SNC. Base stonework and brickwork are in progress. Wooden frame is arriving Weds 12<sup>th</sup> September and the roof will be added w/b 17<sup>th</sup> September. Gary Beckett to fit lighting and power outlet. JL advised that he has roof panels ready for collection.</li> </ul>																
17.	<p><b>To consider autumn bulb planting</b></p> <p>JB proposed to spend £100 on bulbs for Community Payback to plant around the village as per the last 2 years. Proposed: JL, 2<sup>nd</sup>: DJ. <b>Clerk to ask Beauchamp House whether they would like some bulbs in their beds/planters.</b></p>																
18.	<p><b>To consider planning applications</b></p> <p>2018/1792 – Unanimously agreed no comments          BA/2018/0333/TCAA – No objection but CPC is concerned about the possibility of resulting damage to river bank which needs to be avoided. It should be noted that there are services adjacent to/below the leylandii which may be damaged if the roots are removed.  <b>Clerk to respond accordingly.</b></p>																
19.	<p><b>Planning decisions:</b></p> <p>2018/1119 – discharge of condition 4&amp;5 from planning consent          2015/0582 – approval of details</p>																
20.	<p><b>To approve payments as detailed below</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Clerk Salary (inc. phone, printer ink &amp; stamps)</td> <td style="text-align: right;">£251.93</td> </tr> <tr> <td>Loddon Garden &amp; DIY (grass cutting)</td> <td style="text-align: right;">£384.00</td> </tr> <tr> <td>G&amp;J Bircham Ltd (Supply of lychgate bricks)</td> <td style="text-align: right;">£894.00</td> </tr> <tr> <td>LCPAS (Rights of Way training)</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>LCPAS (Village Greens training)</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>Mark Goldsworthy (lychgate carving)</td> <td style="text-align: right;">£1,416.00</td> </tr> <tr> <td>Ridgequest (Time Capsule)</td> <td style="text-align: right;">£294.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>£3,319.93</b></td> </tr> </table> <p><b>Receipts:</b>          Grazing £80.00          Chet Valley Probus Club (Chet News donation) £10.00  <b>Total: £90.00 (NB correction to £90, agenda stated £80 in error)</b></p> <p><b>Proposed BM, 2<sup>nd</sup> JL.</b></p>	Clerk Salary (inc. phone, printer ink & stamps)	£251.93	Loddon Garden & DIY (grass cutting)	£384.00	G&J Bircham Ltd (Supply of lychgate bricks)	£894.00	LCPAS (Rights of Way training)	£40.00	LCPAS (Village Greens training)	£40.00	Mark Goldsworthy (lychgate carving)	£1,416.00	Ridgequest (Time Capsule)	£294.00	<b>Total</b>	<b>£3,319.93</b>
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21.	<p><b>To receive items for next agenda:</b> Saffron update re affordable homes, No cold calling zone update, financial plan, footway lighting.</p>																

There being no further business, the meeting closed at 10.05pm

Signed:

Dated: