

Minutes of Chedgrave Parish Council Meeting held Thursday 1 November 2018

Present: Chairman J Bircham, Cllrs, E Guymer, C Frosdick, J Lurkins, B Maxted, D Johnson, F Husband, R Wood, CCllr B Stone

1.	Apologies – None received
2.	Minutes of meeting held on 4 October 2018 approved and signed: Proposed FH, 2 nd BM
3.	Matters arising – BM referred to item 7 reporting that he has received representations regarding the proposed 72hrs no return plan for moorings which may impact upon genuine tourists wishing to return to Chedgrave/Loddon during their holiday. FH commented that this is aimed at live-aboards and not tourists. Clerk to query with BA cc. CCllr B Stone.
4.	Declarations of interest – RW: item 24, JB: 24,27, EG: 10, 27
5.	To adjourn the meeting to allow public participation. There were 3 members of the public (MOP) present. JB thanked Amy Lewis and Harvey Hubbard for their Duke of Edinburgh Award Scheme litter picking activities and wished them well. No other public comment.
6.	Reports: CCllr: B Stone advised that he is now Chair of the Business and Property Cttee. Wherryman’s Way: BS advised that the dredging spoil needs to drain and there is further dredging planned for next winter. NCC is committed to improving the path and bridges up to the hide. JB queried the stretch beyond the hide but BS advised this is unlikely: walkers would need to use the temporary footpath. JB stressed that the Wherryman’s Way needs to be fully re-instated by NCC. JL asked for costings to repair the path/bridges so that the project could proceed quickly when the dredging work is complete. DJ asked what else apart from bridges needs to be done. BS advised that the banks need shoring up to make them safe. FH commented that this is affecting the local economy, JB commented that the temporary footpath is very dangerous. BS to check the situation with NCC and report back. George Lane Roundabout: BS advised that the original roundabout scheme had been rejected by NCC Highways but a new scheme has now been developed. BS to provide an update. Traffic Counters: JB queried the Norwich Rd traffic counters – who had placed them and what were the results? BS to query with NCC Highways. Councillors’ reports: CF: Reported that the wooden posts opposite White Horse pub are rotten, some are missing and need replacing. Clerk to raise ticket with NCC Highways. JL: Reported that the storm drains/gullies at the bottom of Rectory Lane/x-rd and at Langley Rd/Norwich Rd junction (near post box) are blocked and need clearing before bad weather sets in. Clerk to raise tickets with NCC Highways. Advised that the new manager has taken over at the Jubilee Hall and this seem to be going well. BM: Advised that he will be attending the BA “Engage” meeting and Wherryman’s Way is on the agenda. JL commented that any new footpath works/improvements need to be maintained. DJ: Commented that the bus shelter is rather dirty. Clerk to ask Highways Rangers to clean up. Reported that he had attended the NALC conference and will provide an update note.
7.	To discuss any items arising from the Clerk’s report and receive updates Lychgate: JB read out a letter of thanks from Matt Hubbard MUGA Basketball Hoop: JB proposed that CPC proceed with the purchase of a replacement basketball hoop for the MUGA but that we ask a local tradesperson to

	<p>install. 2nd JL. Clerk to progress.</p> <p><u>Tree Warden</u>: DJ commented that a job description might be helpful for people interested in this role in future. Clerk to source. BM suggested that CPC should thank Verna Salter for her efforts. Clerk to action.</p> <p><u>Pits Manhole Cover</u>: JB suggested placing a round picnic table over the manhole rather than the cement collar. Clerk to obtain quotes. EG commented on the possibility of training a cllr to carry out regular checks on the play areas. Clerk to investigate training courses.</p> <p><u>Wreath</u>: unanimously agreed to purchase a wreath from RBL for 11th November. Clerk to confirm with RBL.</p> <p><u>Grebe Drive Repairs</u>: Clerk to circulate KJ Williams' quote when received.</p>
8.	<p>To give a formal Vote of Thanks to the Parish Plan team for their work</p> <p>JB thanked the member of the team present. JB to place a note of thanks in Chet News. BM queried whether the Parish Plan is available on-line. DJ to scan.</p>
9.	<p>To discuss the draft Financial Plan, Budget and online banking</p> <p><u>Financial Plan</u>: Adopted. Proposed: JL, 2nd: JB</p> <p><u>Engagement of Accountant</u> (on an 'as needed' basis): Agreed. Proposed: JB, 2nd: EG</p> <p><u>Draft Budget</u>: Clerk to update the layout to make the Precept spend clearer.</p> <p><u>On-line Banking</u>: It was agreed that the Clerk should have "view only" access. Clerk to progress with Barclays.</p>
10.	<p>To agree next steps in the Grebe Drive Play Area project</p> <p>The consultation identified a clear preferred scheme although some changes are required to incorporate an inclusive roundabout. FH to work with supplier to update plan and quote. EG to continue to investigate funding opportunities.</p>
11.	<p>To discuss Land Registry matters</p> <p>There was discussion on whether to include the Pits Lane entrance area in The Pits Land Registry application. It was agreed to include. Proposed: JL, 2nd: BM. Clerk to advise solicitor.</p>
12.	<p>To agree to participate in the South Yare Wildlife Trust "Pollination Corridor" project</p> <p>All agreed. Proposed: JB, 2nd RW, Clerk to introduce the project to Mr Tabor in case he is also interested.</p>
13.	<p>To discuss the Battle's Over beacon lighting and other Remembrance Day matters</p> <p>JB is organising the lighting of the beacon in The Pits, 7pm, 11th November. A notice has gone into Chet News. JB requested the loan of 4 crowd barriers from LDBA. DJ to enquire as to availability/location.</p>
14.	<p>To agree to purchase a Christmas tree and other Christmas lights matters</p> <p><u>Tree</u>: One tree to be placed at the shops, one to be placed at lychgate. Proposed: EG, 2nd: FH. Clerk to enquire re cost at Loddon DIY for trees similar to last year.</p> <p><u>Beauchamp House Lights</u>: Derrick Johnson is dealing with this and has requested some help. JL and CF volunteered.</p> <p><u>Shops</u>: Clerk has spoken to resident who is willing to run lights.</p> <p><u>Jubilee Oak</u>: There was a discussion regarding the various options. CF to enquire with householders whether they would be willing to run lights, Clerk awaiting response from Mr Chadwick re Langley Rd Industrial Estate power source. Clerk to query battery option with electrician.</p>
15.	<p>To discuss and agree proposals for joint CPC/NCC Highways improvements</p> <p>It was unanimously agreed not to proceed with any schemes.</p>
16.	<p>To agree whether to join the Broads Society</p> <p>It was agreed not to join.</p>
17.	<p>To agree a trial increase in Clerk hours</p> <p>JB proposed a trial increase to 8hrs per week. Unanimously agreed.</p>

18.	To receive an update on the SNC footway lighting proposal. Clerk awaiting feedback from SNC on Heads of Terms comments. Clerk had investigated insuring lights for accidental damage but cllrs agreed not to proceed with this.
19.	To receive an update on the progress of the Parish Council taking management responsibility for the Brian Clarke Rooms DJ reported that a Working Group meeting is scheduled for 6 th November and the plan is to have the Management Agreement ready for sign-off by the December meeting.
20.	To agree a list of tasks for the Highways Rangers <ul style="list-style-type: none"> - Clean the bus shelter - Clear the storm drains/gullies at the Rectory Lane x-rd and Norwich Rd/Langley Rd junction near post box. Clerk to make request.
21.	To consider plans for Winter Ready preparations It was agreed to proceed with the next Working Group meeting on 15 th November and discuss at December meeting. Clerk to confirm meeting and book room.
22.	To consider a response to the NCC Consultation “Early Childhood and Family Service – Transforming our Children’s Centres Consultation” Cllrs were advised to make any comments directly.
23.	To consider the SNC Annual Rough Sleeper Estimate Cllrs advised that they do not know of any rough sleepers in the village. Clerk to update SNC accordingly.
24.	To discuss the principles of the proposed Saffron “Shared Ownership” properties and agree a response to Saffron Cllrs unanimously agreed that a completely new survey is needed covering both rented and shared ownership in tandem or Saffron should adhere to the results of the original survey. Clerk to update Saffron accordingly.
25.	To consider planning applications 2018/2135 – no comments 2018/2136 - “ “
26.	Planning decisions: None received.

23.

To approve payments as detailed below:

Clerk outlined changes to payments shown in bold below.

Community Account	
Clerk Salary (inc. phone, postage, mileage & sundries)	£266.69
GS Computers Anti Virus s/w 2yr subscription	£38.00
Gee Tee Bulb Co.(Community Payback bulbs)	£159.59
Loddon Garden & DIY (grass cutting)	£510.00
Loddon Garden & DIY (padlocks/chains)	£17.05
Ladywell Accountancy Services (payroll)	£45.00
LCPAS Subscription	£100.00
CC Snowling (village sign maintenance)	£48.00
NALC (Cllr Guymer training)	£72.00
Sub Total	£1,256.33
Lychgate Account	
J Bircham (Ashridge Nurseries, lychgate rose)	£62.04
G&J Bircham Ltd (lychgate fence/mesh)	£216.00
J Bircham (lychgate lighting)	£38.78
Overdraft Interest	£0.44
Roberts & Son (lychgate flyer)	£30.00
Sub Total	£347.26
Total	£1,603.59

NB. Change to Loddon DIY payment due to VAT error on invoice. Clerk to obtain corrected invoice.

Receipts:

Grazing £80.00

Total: £80.00**Proposed JL, 2nd DJ.**

24.

To receive items for the next meeting

Winter Ready plans, draft budget, precept, GNLP consultation, 2019 allotment fees, BC room.

There being no further business, the meeting closed at 10.05pm

Signed:

Dated: