

Minutes of Chedgrave Parish Council Meeting held Thursday 2 July 2020

(virtual meeting in line with the Coronavirus Act 2020)

Present: Cllrs C Gould, J Bircham, J Lurkins, J Sinfield, D Johnson, B Demain, G Lyster, E Guymer.

Also Present: H Goldson (Clerk), DCllr Mason-Billig & 3 MOPs.

1.	Declarations of interest and requests for dispensations by councillors: None.
2.	To consider apologies and reasons for absence: CCllr B Stone – another meeting
3.	To approve the minutes of the last council meeting (March 2020): BD RESOLVED that the minutes be approved. All in agreement.
4.	To discuss matters arising from those minutes: No matters arising.
5.	To consider co-option to fill councillor vacancy: No applications received.
6.	To approve the Clerk’s continued delegated authority in light of the coronavirus situation: CG RESOLVED that the delegated authority continue. All in agreement.
7.	To adjourn the meeting to allow public participation: MOP1 – Present to listen to discussion re Langley Rd and grass cutting. MOP2 – requested an explanation regarding plans for Chedgrave Carr. CG gave a brief update and MOP2 stressed the implications for this as an important habitat which will likely be subject to various planning and conservation considerations.
8.	To receive reports from: District and County Cllrs, Police and Parish Cllrs: CCllr B Stone: Had pre-circulated updates outlining delays to the George Lane roundabout. DCllr K Mason-Billig: Advised that the George Lane roundabout plans had been signed-off and is currently with NCC Highways, the S728 agreement is being drafted including step-in rights. Quotes for costs are underway and are in the region of £1.3m. Funding is in the form of an infrastructure loan granted by central government for this specific project - the developer has no access to these funds. The S73 agreement covers the number of homes which must be built to trigger roundabout construction. K M-B is hopeful of a 2020 start on works. K M-B also advise that she is seeking funding from SNC to help encourage people to shop locally and advised that discretionary grants are available for organisations which have so far not received support. Clerk to investigate whether this funding could apply to the BC room. K M-B concluded by adding that SNC is again looking at local govt. re-organisation.
FINANCIAL MATTERS	
9.	To re-consider the Parish Asset Register and agree next steps: There was a discussion regarding the values in the asset register and the implications on insurance. Clerk to review values on asset register and circulate for comment prior to September meeting ready for sign off.

10. **To approve payments as detailed below:**

Community Account	
Clerk Salary & Expenses	£464.96
Loddon Garden & DIY (Grass Cutting)	£310.00
Community Account Total	£774.96
Brian Clarke Room Account	
Bookings Officer Salary & Exp	£173.34
Brian Clarke Room Account Total	£173.34
Footway Lighting Current Account	
Cozens (UK) Ltd (May maintenance)	£42.00
Footway Lighting Current Account Total	£42.00
Total	£990.30
Receipts - 26 May to 24 June 2020	
Community Account	
Allotment rent	£33.63
Grazing Rent	£80.00
Brian Clark Room Account	
Reserve Account	
Interest	£24.88
Footway Lighting Reserve Account	
Interest	£2.72
Total	£141.23

BD RESOLVED that the payments be approved. All in agreement.

PLANNING MATTERS

11. **To consider planning applications:** None received.

12. **Planning decisions:**

2020/0802 - Land At Junction Of Hardley Road Pits Lane Chedgrave Norfolk, Non material amendment of 2019/1950 - Removal of TROD path, Approval with no Conditions, Date: 18/06/20.
 2020/0506 - Land North East Of Chedgrave Manor Norwich Road Chedgrave Norfolk, Reserved Matters - for appearance, landscaping, layout and scale following Outline planning permission 2019/0027 for erection of 4 dwellings. Decision: Approval with Conditions. Date: 15/06/20.

13. **To consider licensing applications:**

20/00321 - New Premises Licensing Application - HSS Supplies Ltd T/A Cannell's Farm Produce, 1 Langley Rd, Units GA, GG and GH, Chedgrave NR14 6HD – MOP was permitted to speak and expressed the view that Chedgrave is a small village and that this licence would make life more difficult for him. GL stated that he felt there was sufficient provision for liquor in the village. JS felt that this was a different type of product/market. JL commented that the premises could include the entire building and that there was a lack of disabled access. **Clerk to obtain clarification on the exact location of the liquor sale area and whether there is more than one area for sale being proposed. Clerk to respond to consultation stating that it is not clear where the licence applies and whether it covers more than one unit/area of the building. Response to express broader concern over provision of alcohol in the village and comment on the lack of disabled access.**

OTHER MATTERS

14. **To discuss any items arising from the Clerk's report and receive updates:** Clerk highlighted latest govt. advice regarding re-opening play areas. Cllrs agreed that the most practical action from the council would be to display signs reminding users to observe social distancing and use hand sanitiser after using equipment. **Clerk to produce and display signs.**

15. **To revoke the current plan to build the Kompan scheme at Grebe Drive Play area:** EG advised that the Kompan scheme would cost a min. £60k and outlined the limitations of fundraising this year and possibly next. Quotes have been obtained for a different scheme costing less than £50k which is

	a more feasible amount. EG RESOLVED to revoke the existing Kompan quote. All in agreement.
16.	To receive an update on the Grebe Drive Play Area project and consider and agree changes to the project and associated expenditure: EG highlighted a quote for a scheme from Action Play & Leisure @ £42,242.80 ex VAT and ex skip/H&S/welfare facilities and turf costs. Fundraising to date stands at approx. £32k requiring an extra £18k. EG RESOLVED to adopt this quote. All in agreement. CG RESOLVED that the existing play area be closed on safety grounds. All in agreement. Clerk to chain gates and add signs, JB to arrange HERAS fencing ASAP.
17.	To consider email security and any associated actions: Clerk had pre-circulated some possible options. There was a discussion on the matter of councillor emails and general agreement that there was no need to go to the trouble and expense of council specific emails at this time.
18.	To consider any action required in relation to household bins being stored in The Pits: None.
19.	To consider grass cutting and associated action required: JS lead the discussion based on Clerk's report. The key area of influence for the PC is The Pits. JS advised that she would be willing to act as the main person responsible for actions associated with grass cutting and re-wilding and proposed: 1. Extend the existing wild area on the right bank up to and including the small tree. 2. Leave the triangle area beneath the three trees at the entrance uncut except for a year-end cut. This area to be planted with bulbs or other appropriate plants. 3. Reduce mowing to 1 x per month, accepting the resulting increase in cost of the remaining cuts. CG RESOLVED to adopt this scheme on a trial basis for one year. All in agreement. Clerk to re-draft schedule and communicate with A Carver.
20.	To consider the management of Chedgrave Common/South Meadow ragwort: Clerk had pre-circulated a report outlining ongoing management issues. JB lead the discussion and advised that the Common is under direct PC control whereas South Meadow is the responsibility of the grazier under licence. JB feels that the ragwort is not fully under control. There was a broad ranging discussion on the implications of grazing/allotments/Common maintenance and cllrs concluded that there was no benefit to the council managing South Meadow as a grazing facility. The allotments are not a major issue in terms of ragwort and the Common will come fully under council control again now that BA funding for ragwort and bracken management is coming to an end. Clerk to approach landowner regarding a change of lease in relation to South Meadow. Clerk to obtain quotes for the management of the Common.
22.	To consider possible activities to improve Community Engagement: JS introduced the concept of using the Loddon Eye and Facebook more generally for informing residents about council matters. Clerk to investigate setting up a Facebook page.
23.	To consider a programme of works for improvements to the village: Deferred to next meeting.
24.	To consider matters relating to the planting of c. 90 Woodland Trust saplings: DJ updated that nothing has been decided in terms of planting location.
25.	To receive an update on Wherryman's Way and consider next steps in getting it re-instated: DJ updated that the Working Group met last week, notes circulated. Two key points which DJ would like to progress: a face to face meeting with NCC plus clarifications on matters raised in the presentation. K M-B mentioned that she will be meeting a BA ranger regarding another matter but that she could raise the issue then. All agreed that they would like to receive a precise start date for proposed works to bridges. CG requested that DJ liaise with K M-B. DJ to draft a letter to Barry Stone to be sent via Clerk.
26.	To receive an update on the Brian Clarke Room and re-opening plans: Clerk gave a brief update.
27.	To receive an update on White Horse Plain and agree next steps: Deferred until next meeting.
28.	To review the council action plan and re-prioritise as necessary: No changes to existing priorities. JS offered to look into Grebe Drive open space as a wider project.
31.	To receive items for the next meeting: Christmas lights.

There being no further business, the meeting closed at 10.20pm.

Signed:

Dated: