



Chedgrave Parish Council

You are hereby summoned to attend the next meeting of Chedgrave Parish Council on Thursday 5th May 2022 at **7.00 pm at the Brian Clarke Room, Chedgrave.**

Hayley Goldson Clerk to the Parish Council, 29th April 2022.

Members of the public and press are welcome to attend.

Agenda

1. Election of Chairman
2. Signing of Chairman's Declaration of Office
3. Declarations of interest and requests for dispensations by councillors.
4. To consider apologies and reasons for absence.
5. To approve the minutes of the last council meeting.
6. To discuss matters arising from those minutes.
7. To note the minutes from the Annual Parish Meeting.
8. Election of Vice Chairman
9. To RESOLVE to establish the Loddon & Chedgrave Playing Field Committee replacing the existing arrangements.
10. To RESOLVE to adopt the Terms of Reference for the Loddon & Chedgrave Playing Field Committee.
11. To RESOLVE to establish the Chet Neighbourhood Plan Steering Group in conjunction with Loddon Parish Council.
12. To RESOLVE to adopt the Terms of Reference for the Chet Neighbourhood Plan Steering Group.
13. Election of Representatives of various Working Groups and Committees e.g.
 - a. Jubilee Hall Management Committee
 - b. Loddon & Chedgrave Playing Field Committee
 - c. Loddon & Chedgrave Neighbourhood Plan Steering Group
 - d. Brian Clarke Room Working Group
 - e. Wherryman's Way Working Group
 - f. Loddon Parish Council Events Committee (temporary membership re Jubilee)
14. To adjourn the meeting to allow public participation.
15. To receive reports from: District and County Cllrs, Police and Parish Cllrs.
16. To discuss any items arising from the Clerk's report and receive updates.

Financial Matters

17. To receive the Internal Scrutineer's Report (Q4 2021/22).
18. To receive the Financial Summary (Q4 2021/22).

19. To consider grant applications
 a. Chedgrave PCC (churchyard maintenance)
20. To approve payments as detailed below:

Community Account	
HR Related Costs	£627.90
Clerk (additional hrs & exp.)	£234.87
HMRC (NI Contribution)	£18.35
Cozens (UK) Limited (Feb maintenance)	£42.00
MW Bookkeeping Services (Mar payroll)	£16.75
SSE Footway Lighting Electricity (DD) (Feb 2022)	£61.74
Roberts and Son (Langley Rd planning app. Plan)	£14.40
Eastern Rivers Community Gym (Grant)	£50.00
Hardley Rd Allotment Association (Grant)	£50.00
Chedgrave MS Therapy Centre (Grant)	£50.00
DC Tabor (Allotment rent)	£787.99
Community Action Norfolk (upgrade to Silver Membership)	£16.54
Community Account Total	£1,970.54
Brian Clarke Room Account	
HR Related Costs	£187.37
Brian Clarke Room Account Total	£187.37
Receipts 31 Mar to 28 April 2022	
Brian Clarke Room Account	
BC Room Rental	£441.38
Community Account	
SNC CIL	£11,563.16
Footway Lighting Reserve	
Interest	£7.38
General Reserve	
Interest	£40.94
Total Receipts	£12,052.86

Planning Matters

17. To consider planning applications:
2022/0545 - Applicant: Mr Wood, Location: 12 Hillcrest Chedgrave Norfolk NR14 6HX, Proposal: Amendments to 2021/0870 - Erection of garage, insinstallation of flue and changes to materials and fenestrations. Application Type: Householder
18. Planning Decisions: None received.
19. To consider matters in relation to the Neighbourhood Plan.

Other Matters

20. To consider matters relating to Chedgrave Common:
 a. LR negotiation – next steps.
21. Allotments:
 a. To agree the allotment rent.
 b. To agree expenditure on generator service kit.
22. To consider matters in relation to the Jubilee Event.
23. To consider a request to park a 'party bus' in The Pits.

24. To consider First Aid training for councillors and staff.
25. To receive an update on the Loddon & Chedgrave Playing Field Committee.
26. To receive an update on the Jubilee Hall Management Committee (car park).
27. To receive an update on the Brian Clarke room:
 - a. To consider quotes for window cleaning
28. To consider various tree planting options and agree next steps.
29. To receive items for the next meeting.

Covid 19 Protocol

There are currently no Covid 19 regulations in place. However, we may ventilate the room during the meeting so please dress accordingly.

PLEASE DO NOT ATTEND THE MEETING IF YOU HAVE ANY COVID 19 SYMPTOMS OR HAVE RECENTLY RECEIVED A POSITIVE COVID TEST RESULT.

**Date and time of next meeting: Thursday 9th June at 7.00pm, Brian Clarke Room, Chedgrave.
Agenda items by 1st June 2022 please.**