

Minutes of Chedgrave Parish Council Meeting held Thursday 1st April 2021

(virtual meeting in line with the Coronavirus Act 2020)

Present: Cllrs C Gould (chair), J Bircham, J Lurkins, J Sinfield, D Johnson, B Demain, G Lyster

Also Present: H Goldson (Clerk), DCllr J Rowe, Julian Fonseka (NCC - Network Safety & Sustainability), 1 MOP present.

1. **Declarations of interest and requests for dispensations by councillors:** DJ – Item 8, JS – Item 8 (both non pecuniary).
2. **To consider apologies and reasons for absence:** Cllr R Seel (attending a service of worship), CCllr B Stone (another engagement). CG RESOLVED to accept apologies. All in agreement.
3. **To approve the minutes of the last council meeting:** JS RESOLVED to approve the minutes. All in agreement.
4. **To discuss matters arising from those minutes:** None.
5. **To approve the Clerk’s continued delegated authority in light of the coronavirus situation:** JB RESOLVED that the delegated authority continue. All in agreement.
6. **To adjourn the meeting to allow public participation:** Julian Fonseka had been invited to attend the meeting to provide further information on proposed Norwich Rd/A146 junction plans:
 - The rationale for the plan is based on routine safety monitoring of the junction where it has been observed that a key trait of collisions is vehicles emerging from Norwich Rd and failing to give way to Beccles bound traffic on A146.
 - The scheme seeks to slow the speed of vehicles exiting A146 when turning left to Chedgrave resulting in a small decrease in speed of non-turning Beccles bound traffic.
 - The proposed scheme has been revised to include an “auxiliary lane” approx. 80-90m long in which left-turning traffic will do most of its deceleration. Mr Fonseka acknowledged the possibility of resulting reduced visibility, especially if HGVs are turning towards Chedgrave.
 - Mr Fonseka noted that the cycle lane is not a major component of the scheme.
 - It is envisaged that the TRO notices for works will be on site in late April/early May.

There was some further discussion with cllrs querying how these changes would address the key problem at this junction which is the ability of traffic to turn right from the junction towards Norwich and Mr Fonseka advised that the scheme will not create gaps in the A146 Beccles bound traffic. Cllr Gould thanked Mr Fonseka for attending the meeting.

7. **To receive reports from: District and County Cllrs, Police and Parish Cllrs:**

CCllr B Stone: Had pre-circulated his annual report.

DCllr J Rowe: Had attended the Annual Parish Meeting giving a brief report stating that the year had been dominated by the pandemic but that he was really proud of the “Chet Chat” service. DCllr Rowe added that he had really enjoyed his year, hopes he has made an impact and is looking forward to the next couple of years.

Cllr J Sinfield: Reported that she had planted wildflower seeds in the Pits.

Cllr B Demain: Reported that the SAM2 sign is currently located on Norwich Rd but has been turned to face the other way. He advised that he is working with Westcotec in efforts to produce a report on data collected. Also advised that he had attended the recent allotments meeting.

Cllr J Bircham: Advised that she would be deferring her departure for a few months.

Cllr C Gould: Reported that he had attended the recent L&CPFC meeting on 31 March 2020.

PLANNING MATTERS

8. **To consider planning applications:**

2021/0372 – Land adjacent to Wayside, Pits Lane – There was a lengthy discussion. CG RESOLVED to OPPOSE the application based on the material considerations given below. 5 in favour of the resolution, 1 against the resolution, 1 abstention. Resolution PASSED.

- a. The proposed site is outside the Chedgrave development boundary.
- b. The proposed site is within the Chedgrave conservation area.
- c. The design over develops the plot
- d. Loss of amenity to the proposed dwelling due to overshadowing from “Wayside”

2021/0522 – 28 Proctor Rd – Cllrs considered the plans and CG RESOLVED to OPPOSE the application based on the material considerations given below. 4 in favour of the resolution, 2 against the resolution, 1 abstention. Resolution PASSED.

- a. The design submitted over develops the plot, presents an unattractive frontage to the site, is overpowering and out of character.
- b. Loss of amenity due to the land being developed.

BA/2021/0097/FUL – 21C Church Close - CG RESOLVED to accept the proposals, no comment. All in agreement.

Clerk to respond to SNC/BA accordingly.

9. Planning Decisions:

2019/1465 – WHP – Approved with conditions – 11 March 2021

- 10. To consider any issues in relation to the Neighbourhood Plan:** There was a general discussion on the matter. Richard Ball, MOP attending, re-iterated his willingness to contribute to the production of the Neighbourhood Plan. The following individuals were nominated as Chedgrave representatives on the joint Working Group with Loddon Parish Council: J Sinfield, D Johnson, C Gould and R Ball. It was agreed to hold an informal meeting on Tuesday 6th April, 7.30pm, clerk to attend. **Clerk to update Loddon PC re nominees and set up Zoom meeting.**

FINANCIAL MATTERS

- 11. To review and approve the parish asset register:** Clerk had pre-circulated the asset register highlighting any changes. Clerk suggested separately listing items of a value less than £200 (insurance excess) thus reducing the overall sum insured and insurance premium. JB RESOLVED to approve the asset register on this basis. All in agreement. **Clerk to proceed with changes.**
- 12. To review and approve the Internal Control policy:** DJ noted a typo to be corrected. CG RESOLVED to approve the policy. All in favour. **Clerk to correct typo.**
- 13. To consider electricity supply for footway lighting:** Clerk had obtained prices for renewable tariffs which were considered. JS RESOLVED to approve the appointment of SSE as electricity provider, opting for the “SSE Green” tariff. All in agreement. **Clerk to progress.**
- 14. To consider grant applications:** Two grant applications had been received and there was a discussion regarding them. CG RESOLVED to award the following grants. All in agreement.
- a. All Saints Chedgrave, PCC – Grass Cutting - £500
 - b. Eastern Rivers Community Gym – Re-opening Expenses - £50 **Clerk to progress.**
- 15. To consider donations:** Various donation requests were considered and there was a discussion regarding them. CG RESOLVED to provide the following donations. All in agreement.
- a. NARS - £50
 - b. EACH - £50
 - c. Chedgrave MS Therapy Centre - £50 **Clerk to progress.**

16. To approve payments as detailed below:

Community Account	
Clerk Salary & Expenses	£581.91
Saffron Housing Trust (Garage Rental)	£52.00
NALC (Annual Sub + Website Fee)	£256.64
NPTS (Finance Training)	£150.00
Cozens (UK) Ltd (Feb maintenance)	£42.00
Action Play & Leisure Ltd (Grebe Drive play equipment) TBC	£54,291.36
Community Account Total	£55,373.91
Brian Clarke Room Account	
Bookings Officer Salary & Exp	£173.34
Brian Clarke Room Account Total	£173.34
Receipts - 28 Jan to 24 Feb 2021	
Community Account	
Grazing Rent	£89.67
General Reserve	
Interest	£2.69

Footway Lighting Reserve	
Interest	£0.30
Total	£92.66

JL RESOLVED to approve the payments. All in agreement.

OTHER MATTERS

17. To discuss any items arising from the Clerk's report and receive updates:

- a. Stock Gates (Common) – Clerk advised these should be delivered 6 April 2021 with installation to follow.
- b. Tree Plaques – Cllr B Demain kindly agree to help renovate the tree plaques. **Clerk to follow up with BD.**
- c. Virtual Meetings – Clerk reported that in person meetings are due to resume from 7th May 2021 with associated implications.

18. **To adopt the Parish Action Plan:** Clerk had circulated an updated version of the plan following the March meeting. CG RESOLVED to approve the plan. All in agreement.

19. **To review and adopt the FOI Publication Scheme:** Clerk had circulated a draft. CG RESOLVED to approve the scheme. All in agreement.

20. **To consider matters in relation to Loddon Mill:** There was a discussion in light of recent correspondence from a Loddon Mill resident. The council agreed that they are not expert enough to make recommendations and expressed concern that any action taken needs to be thoroughly thought through for upstream implications. **Clerk to update resident accordingly.**

21. **To consider NCC's "One Million Trees for Norfolk" campaign:** Cllrs D Johnson and J Sinfield will look into this.

22. **To receive an update on the Grebe Drive Play Area project and associated expenditure:** It was noted that the play area had opened and JL reported that general feedback had been good. Clerk also noted the following matters:

- a. Bolts to the fence need to be properly snapped off
- b. Right hand gate not shutting properly
- c. Site is lacking a bench
- d. Saffron Housing Trust requested permission to issue a press release

JB also requested copied of all invoices for Lottery Grant purposes. **Clerk to follow up on all matters accordingly.**

23. **To receive an update on Wherryman's Way and consider next steps in getting it re-instated:** DJ gave an update – dredging is scheduled for later in 2021 and he will chase this nearer the time. Various other matters have been followed up with no response. In particular, **DJ will follow up on the state of the mast at the Common which could be a safety risk.**

24. **To receive an update on the Brian Clarke room:** Clerk to ask Bookings Officer to investigate publicity and opening requirements.

25. **To receive an update on the Loddon & Chedgrave Playing Field Committee (L&CPFC):** JB and CG had attended a L&CPFC meeting on 31st March. JB outlined plans for Loddon United Football Club (LUFC) to apply for an improvement grant which requires the written approval of the landowners (Loddon and Chedgrave parish councils) allowing LUFC to use the land for the next 10 years. JB RESOLVED that CG be authorised to sign to that effect on behalf of Chedgrave PC. All in agreement. JB gave a further update re CCTV proposals advising that it is not yet clear what the final costs will be and that the L&CPFC Secretary had been tasked with further investigations into oncosts and maintenance. When costs are fully understood they can be considered by Chedgrave PC but it is not clear at this stage why any further contribution may be required.

26. **To receive an update on White Horse Plain and agree next steps:** Planning approval has been granted. **JB to progress with quotes for the works. Clerk to check procurement stipulations.**

27. **To receive items for the next meeting:** No specific items raised.

There being no further business, the meeting closed at 9.42pm.

Signed:

Dated: