

## Minutes of Chedgrave Parish Council Meeting held Thursday 4 January 2018

Present: Chairman J Bircham, Cllrs C Gould, R Wood, F Husband, & E Guymer.

*NB. The order of the agenda was altered to accommodate members of the public who had come to discuss specific issues.*

1.	<b>Apologies</b> – CClr Stone, DClr Larner, Cllr Charlie Frosdick & John Lurkins. Chair JB opened the meeting by advising that regrettably Matt Hubbard has stood down as councillor due to work and family commitments.
2.	Minutes of meeting held on 7 December 2017 approved and signed. <b>Proposed FH, seconded CG</b>
3.	<b>Matters arising</b> - No matters arising.
4.	<b>Declarations of interest</b> – JB item 13&17, CG item 15.
5.	<b>To discuss co-opting two parish councillors to fill the current vacancies</b> Emma Guymer was co-opted as councillor.
6.	<p><b>To adjourn the meeting to allow public participation.</b> There were 16 members of the public present.</p> <ol style="list-style-type: none"> <li>1. Loddon Mill – 5 members of the public wished to express concern at what they see as the mismanagement of the sluice gate at the Mill and frustration over the lack of communications with the Well Being Centre which has responsibility for the sluice gate. Pictures of debris collecting were shown to cllrs along with pictures of a neighbouring flooded garden and some in which sewage is evident. Members of the public feel that if the sluice gate was operated differently and opened when requested, collection of debris, the risk of flooding and actual flooding would be reduced. JB raised the issue of sewage which was visible in some photos and asked if this matter had been reported to Anglian Water and whether the pipe was broken. This has been reported and feedback is that the pipe is not broken and the contamination of waste is due to sewage in the woods behind the Mill which has not been cleared up in the past. The large amounts of debris in the river has resulted in this material flowing towards the Mill and blocking the underchute. The members of the public expressed that they would like to see the sluice gate open at all times. Another member of the public commented that the sluice gate should not be the sole responsibility of a single property owner particularly in times of emergency when a householder may be on holiday etc. JB advised that the Well Being Centre had stated that the Environment Agency has been involved and it has been reported to the PC that they are happy the operation of the sluice gate. However, members of the public argued that the Environment Agency is not fully aware of the situation as they have not seen the situation first hand. They are seeking support from parish councils and the Environment Agency to implement more effective management and minimise the risk of flooding. <b>PC to write to Anglian Water, the Broads Authority and the Environment agency in support of comments from the members of the public. Clerk to draft.</b></li> <li>2. Planning Application 21A Church Close, Chedgrave – Nicole Wright from La Ronde Wright (planning agent) and multiple residents from neighbouring properties were in attendance for this discussion and</li> </ol>

	<p>members of the public were invited to address questions to the planning agent. One neighbour showed a photograph which had been mocked up to show the altered view from his property with the comment that the property proposed is too large for the plot, other comments raised various matters such as the land not being within the development area, the buildings proposed are not affordable homes and that they do not seem to fall within the self-build requirements in the true sense. Nicole Wright responded that one plot is self-build for the current owner of 21A with the other being proposed as a custom build for a 3<sup>rd</sup> party. The matter of how the trees could be preserved during construction was raised as well as that of drainage ditches which help remove excess water from already boggy gardens. The ownership of the land was queried but no firm response given.</p>
7	<p><b>Reports:</b>  <b>Councillors' reports:</b>  <b>Cllr Wood</b> – noted that the fingerpost sign at the bottom of Snows Lane still has not been replaced. <b>Clerk to chase up.</b>  <b>Chair Cllr Bircham</b> reported that Community Payback Scheme had attended in the Pits and done a great job including the planting of approx. 5000 bulbs which should make a good display in spring.</p>
8	<p><b>To consider planning applications</b>  <b>BA/2017/0474/FUL – 21a Church Close</b>  CG commented that having read the information, the fact that the site is outside the development area which is contrary to policy means he cannot support. RW said that he cannot support as he felt the application is trying to bend the rules in terms of self-build, is outside the development area and he is also concerned about the TPO's in place. JB also commented that she did not support the application. Cllrs were unanimous in their agreement that they object to the application on the grounds that it is outside the development area and will have a detrimental affect on neighbouring amenities. <b>Clerk to respond to BA accordingly.</b>  <b>2017/2827 – 8 Hillside</b>  No objections. <b>Clerk to respond to SNC accordingly.</b></p>
9	<p><b>Clerk's report.</b>  Various matters discussed:</p> <ul style="list-style-type: none"> <li>• Highway Rangers – various tasks for the Highway Rangers were identified. <b>Clerk to respond to Highway Rangers team accordingly.</b></li> <li>• Big Back Lane name sign (Langley Rd end) – damaged. <b>Clerk to report to SNC.</b></li> <li>• 30mph/Big Back Lane – Gary Overland of NCC Highways has responded that this section of road does not fulfil the criteria for 30mph due to lack of development on either side of Norwich Rd along the stretch in question.</li> </ul>
10.	<p><b>To discuss the appointment of a trustee to the Jubilee Hall Committee</b>  JB advised that Cllr Lurkins is already a trustee of the committee but that we need one further representative from Chedgrave PC. CG advised that he was willing to act as a representative but not to be a trustee. This was agreed. Chedgrave PC will now have 2 representatives on the management committee.</p>
11.	<p><b>To discuss the Parish Plan</b>  Karen Walklin-Smith advised that comments had been received from JB and</p>

	<p>CG. The next meeting is scheduled for 11<sup>th</sup> Jan and KW suggested a further follow up with the PC to discuss comments. KW also explained the use of statistics in the Parish Plan and requested that the PC consider this matter prior to the meeting.</p> <p><b>Clerk to book Church Room on Tuesday 6<sup>th</sup> Feb, 7-8pm for follow up meeting.</b></p>																		
12.	<p><b>To discuss the 2018 budget and precept</b></p> <p>JB outlined the various items of expenditure on the budget and explained the rental income from allotments and grazing. She advised that the precept represents a shortfall on our 2018 budget and that the PC needed to seek ways to reduce expenditure on certain issues. All cllrs were in agreement that the precept should remain as is with no increase with the PC working to reduce the budget where possible. <b>Clerk to send precept form back to SNC.</b></p>																		
13	<p><b>To discuss the possible regeneration of Grebe Drive play area</b></p> <p>Meeting is booked in the Brian Clarke room, 18<sup>th</sup> Jan, 7-9pm to review quotes received so far and plan next steps.</p>																		
14.	<p><b>To discuss the Lych Gate Memorial Project.</b></p> <p>JB advised that we are still awaiting the contract from WREN. She will be attending the January Chedgrave PCC meeting to discuss plans.</p>																		
15.	<p><b>To discuss the provision of streetlighting in Chedgrave</b></p> <p>CG gave a detailed update on SNCs current costs and plans whereby all but the most essential streetlights will be decommissioned unless the PC takes on significant financial responsibility. This matter is to be discussed further at the 8<sup>th</sup> January SNC cabinet meeting after which the PC will receive more detailed information regarding the implications of this. Lights along Norwich Rd and Langley Rd are not affected as these are maintained by NCC Highways. <b>Clerk to contact Jaan Larnar regarding his views and the possibility of maintaining some lights on Rectory Lane, Hardley Rd and alley way lighting where pedestrians are vulnerable to traffic or where alleys are particularly unwelcoming after dark.</b></p>																		
16.	<p><b>Planning Decisions</b></p> <p>2017/2650 33 Proctor Road – approval with conditions.</p>																		
17.	<p><b>To approve payments as detailed below</b></p> <table border="1" data-bbox="406 1451 1353 2040"> <tr> <td>Clerk's salary and expenses (inc. phone allowance, stamps, ink cartridges)</td> <td>£250.25</td> </tr> <tr> <td>J Bircham (bulbs for Pits and Langley Rd, part of CPS work, petrol for CPS &amp; Christmas lights/batteries near shops )</td> <td>£157.23</td> </tr> <tr> <td>SNC Dog Waste Bin</td> <td>£120.00</td> </tr> <tr> <td>G&amp;J Bircham Ltd (setting bin on concrete base at shops)</td> <td>£60.00</td> </tr> <tr> <td>Christmas Lighting Electricity Allowance @ £25.00 (Ms Spring, Beauchamp House)</td> <td>£50.00</td> </tr> <tr> <td>Church Room Hire (Parish Plan meeting, 12 Dec)</td> <td>£15.00</td> </tr> <tr> <td>Brian Clarke Room Hire (Playground regeneration meeting, 18 Jan)</td> <td>£15.00</td> </tr> <tr> <td>Norfolk Playing Fields Association Membership</td> <td>£20.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>£687.48</b></td> </tr> </table>	Clerk's salary and expenses (inc. phone allowance, stamps, ink cartridges)	£250.25	J Bircham (bulbs for Pits and Langley Rd, part of CPS work, petrol for CPS & Christmas lights/batteries near shops )	£157.23	SNC Dog Waste Bin	£120.00	G&J Bircham Ltd (setting bin on concrete base at shops)	£60.00	Christmas Lighting Electricity Allowance @ £25.00 (Ms Spring, Beauchamp House)	£50.00	Church Room Hire (Parish Plan meeting, 12 Dec)	£15.00	Brian Clarke Room Hire (Playground regeneration meeting, 18 Jan)	£15.00	Norfolk Playing Fields Association Membership	£20.00	<b>Total</b>	<b>£687.48</b>
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	<p><b>Receipts</b></p> <p>Grazing £80.00</p> <p><b>Total: £ 80.00</b></p> <p><b>Payments approved.</b></p> <p><b>Proposed CG, seconded RW.</b></p>
18.	To receive items for next agenda – Streetlights, Lychgate, Parish Plan, Co-option of a new councillor, Brian Clarke Room, Grebe Drive Play Area, Bank Signatory.

There being no further business, the meeting closed at 9.25pm.

Signed:

Dated: